



# Dunrae Gardens Elementary School Governing Board

235 DUNRAE AVENUE, MOUNT ROYAL, QUÉBEC, H3P 1T5 TEL: (514) 735-1916 FAX: (514) 735-7051

## **Dunrae Gardens (DG) Governing Board (GB)** **Minutes for November 29, 2022**

### **Attendance:**

Bertin Bateng Tcheunkwa  
Noémie Battista  
Alison Beck  
Vanessa Contenta  
Robert David  
Emmanuel Koinoglou  
Despina Kouremenos  
Tina Lanni  
Mélissane Mathieu  
Despina Michakis (Principal)  
Erato Papageorgiou  
Marie Anne Polonia (Chair)  
Karolina Weclas

### **Regrets:**

Iris Del Degan

### **1. Welcome**

The meeting was called to order at 6:36 pm.

### **2. Adoption of the Agenda**

***Motion to approve the agenda. (Karolina Weclas, Vanessa Contenta)***

***Motion passes unanimously***

### **3. Governing Board Operations**

#### **3.1. GB Approval of October 18<sup>th</sup>, 2022 Minutes**

Modifications to the abovementioned minutes:

- Point 6.3 with respect to PELO was moved and seconded as follows – (Tina Lanni, Emmanuel Koinoglou)
- During the meeting, there was a motion to extend the meeting by 15 minutes, which was made and seconded as follows – (Robert David, Karolina Weclas)

***Motion to approve the minutes of the GB meeting of October 18, 2022, as modified pursuant to the above. (Karolina Weclas, Tina Lanni)***

***Motion passes unanimously***



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### 3.2. Appointment of community representative – nomination of Anna Tsouluhas

Further to a nomination presented at the previous meeting of the GB, Anna Tsouluhas expressed her acceptance of the nomination of the GB.

***Motion to appoint Anna Tsouluhas as community representative (Noemie Battista, Vanessa Contenta)***

***Motion passes unanimously***

### 3.3. GB internal rules of management

Further to decisions made at the previous meeting of the GB and small additions by Marie Anne, the GB internal rules of management which were circulated by email prior to the meeting were considered by the GB.

***Motion to approve the GB internal rules of management (Karolina Weclas, Emmanuel Koinoglou)***

***Motion passes unanimously***

## 4. Principal's Report (presented by Despina Michakis)

- For Halloween, there were numerous activities. There was a maze and decorated pumpkins. All homerooms participated in the activities. The kids were in costume. Everyone had lots of fun.
- There was a beautiful ceremony for Remembrance Day in Gym, which was featured on City TV news.
- Lockdown simulations have been held in the school, including a school-wide lockdown, which were very successful. Everyone acted appropriately.
- Global News spoke to Principal Michakis about attendance issues due to illness as well as about lockdown simulations.
- Parent-teacher interviews were held in person, for which appointments were scheduled online. It went very well.
- Team meetings were held to identify who is struggling in order to assess how to support them.
- The DG Open House is scheduled to take place on Dec 1, 2022, at 10:00 and at 1:30.
- Due to significant help from parents, the STEAM Room has been reworked into a brand new, beautiful, inviting room.
- Enrichment programs have begun with various students, most of whom are older. There are also enrichment centres in the classrooms.
- The student council is wonderful and has met multiple times. Members will help lead the DG Open House.
- Sun Youth is coming in to do lunchtime activities, such as basketball and soccer, with students.
- There are many December activities, including: an advent calendar created by the DGFA, a friendly competition of classroom door decoration, and many events during the last week of school before the winter break.



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- The school has applied for multiple grants for field trips. DG only gets approximately \$30/child from the government for field trips, so there is a desire to offset costs.
- There are many field trips planned as well as workshops for various ages. When it is known that a student cannot afford the cost of the field trips, the school covers the cost.
- Many years ago, \$100,000 was set aside to be used for the beautification of the front of the school and it is the intention of the school to use these sums for that purpose. Also, nets will be installed in the yard.
- Culture à l'école will be working with the school on certain activities.
- Five teachers and a tutor funded by the MEQ will be tutoring students who need added help.
- Unfortunately, Jungle Sport is cancelled because they are not operating in Quebec this year.

### 5. Business Arising

#### 5.1. 2022-2023 Sexuality Education Curriculum Plan

The plan is the same as in previous years, and will be posted on the DG website, as per government requirements. The themes are the themes recommended by the government, which are age dependent. Sexuality education begins in kindergarten. A nurse will come to present to Cycle 3. Shine, another organization, may come as well. A total of around five hours in sexuality education will be offered per age group, divided over the school year.

***Motion to approve the 2022-2023 Sexuality Education Curriculum Plan (Tina Lanni, Vanessa Contenta)***

***Motion passes unanimously***

#### 5.2. Daycare Handbook 2022-2023

Every year, the EMSB prepares a daycare handbook. The EMSB requests that GB approve of the handbook. Since last year, the fee for daycare has changed in a way so that if a child attends daycare for one to two days they are considered a regular. The daycare receives more funding when the attendees are regular rather than sporadic. The handbook is available on DG webpage.

***Motion to approve the Daycare Handbook 2022-2023 (Despina Kouremenos, Erato Papageorgiou)***

***Motion passes unanimously***

#### 5.3. Budget Report

This point was presented at the outset of point 5 of this meeting.

Principal Michakis presented the school budget, including government funding, and school fees paid by parents.



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The budget is created as follows: the EMSB receives funds, divides them between the schools based on attendance and the school then may use the funds as needed.

A part of the budget surplus that has been accumulated over the years will offset the cost of field trips, divided equally by classes.

A total of \$242,282 was received from the EMSB. The expenses set forth in the budget are \$249,753, with \$5,000 of such amount going toward field trips.

***Blanket motion to approve the Budget Report (Karolina Weclas, Noemie Battista)***  
***Motion passes unanimously***

### 6. E-Vote Report

N/A

### 7. New Business

#### 7.1. Movember Fundraiser

Students will draw on moustaches and bring \$1-\$2, which amounts will be donated to charities focused on cancers for men.

***Motion to approve the Movember Fundraiser (Karolina Weclas, Tina Lanni)***  
***Motion passes unanimously***

#### 7.2. Representation Fees

##### 7.2.1. Daycare

***Motion to approved \$500 representation fees from Fund 3. (Karolina Weclas, Noemie Battista)***

##### 7.2.2. School

This point was addressed under item 5.3 Budget Report.

### 8. Reports

#### 8.1. Fundraising Reports

##### 8.1.1. Used Uniforms

The DGFA raised \$895.75 for DG through the Used Uniforms Sale.

##### 8.1.2. Orange Shirt Day

The DGFA raised a total of \$550 selling orange shirts for Orange Shirt Day.



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### **8.2. Marketing Committee**

Robert David presented a report on behalf of the Marketing Committee.

For the Open House, ads were placed in various newspapers. There was an error in the time of the Open House, though.

There appear to be sufficient people who have graciously volunteered to help.

Parent-attendees are asked to register prior to coming, but it is not mandatory. Currently, there are 25 people who have registered.

Emmanuel Koinoglou and his students have kindly helped with the printing of pamphlets for the Open House.

People who attend the Open House will also get a folder with a checklist and other helpful documentation.

The Marketing Committee is considering placing a story about DG in the newspaper before the holidays, the topic of which is discussed by the GB.

There was further discussion at the GB with respect to posting promotional materials on social media. It was agreed to look into creating a social media campaign in the future.

### **8.3. Central Parents Committee (CPC) Report**

No report was made.

### **8.4. Dunrae Gardens Family Association (DGFA) Report**

Karolina Weclas presented a report on behalf of the DGFA.

The DGFA set up the Halloween maze, decorated for Halloween, and cleaned up the STEAM Room.

The pancake breakfast will take place in December, in the gym. There will also be movies and cookies.

The ECA is going well.

### **8.5. PPO**

Vanessa Contenta presented a report on behalf of the PPO.

She noted that they were having difficulty getting access to the email account. That being said, the account is being actively monitored and, to date, there have been no specific topics brought forward.



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### 9. Question Period

No questions were posed

### 10. Varia

No points were presented

### 11. Adjournment

*Meeting adjourned (Emmanuel Koinoglou, Tina Lanni) at 7:43 pm by unanimous consent.*

Approved by the GB on January 31<sup>st</sup>, 2023

Alison Beck  
Secretary

Marie Anne Polonia  
Chair

Despina Michakis  
Principal